

Everett School Employee Benefit Trust
Agenda
Wednesday, May 16, 2018
Community Resource Center
Port Gardner Room B
4:00 p.m.

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the April 18, 2018 Meeting**
- 4. Financials – Darla Vanduren**
 - a. Monthly report
 - b. Review Auditor Engagement for annual audit
- 5. Wellness Program – Shelly Henderson**
 - a. Monthly report
 - b. Review annual Wellness Program plan and budget
- 6. Consultant Report – Sean White** (conference call)
 - Review Consultant Engagement/Budget for upcoming fiscal year
- 7. Upcoming June Meeting Agenda Items**
 - ✓ Approval of Auditor Engagement for annual audit (Darla)
 - ✓ Approval of Consultant Engagement/Budget for upcoming fiscal year (Sean)
 - ✓ Approval of annual Wellness Program plan and budget (Shelly)
 - ✓ End-of-year Wellness Program report (Shelly)
 - ✓ Rotation of Trust Officers (Trustees)
 - ✓ Review Compensation for Trust financial and support services (Executive Session)
- 8. Other**
 - Discuss November 2018 conflict for annual performance report (Kellee)
- 9. Executive Session**
 - Review performance of investment consultant
- 10. Adjournment**

Next Meeting
June 13, 2018 – 4:00-6:00 p.m.
CRC – Port Gardner Room B